

BOARD OF SELECTMEN

February 3, 2015

Minutes

The Board of Selectmen met on Tuesday, February 3, 2015 at 7:30 p.m. in the Town Hall Clark Room. Those present were Selectmen John Gorecki, Douglas A. G. Stevenson, Peter Scavongelli, Nathan Brown and Vanessa Hunnibell Moroney. Town Administrator Timothy D. Goddard was also present.

Also in attendance:

Resident Lyn Lemaire

Library Director Katie Huffman

Finance Director Larry Barton

Resident Mary Zoll

Community Input

Lyn Lemaire from West Street spoke to the Board about her concerns over the Town hiring Special Counsel for the 40B project on Long Ridge Road.

Gleason Public Library Long Range Plan

Library Director Katie Huffman was present with a slide presentation of the Trustees' Long Range Plan for the Gleason Library. Katie said the Trustees have updated the Mission Plan for the Library and they have identified six (6) core values. They are: 1) Literacy & Learning; 2) Community Engagement; 3) Quiet Reflection; 4) Equality; 5) Carlisle/honoring the Town's history; and, (6) Trust.

Katie presented a list of challenges the Library is facing. She said the (new) Library is fifteen years old. Katie noted that the number of visitors per year is approximately 80,000. She said the cost for providing new books and circulation materials for the Library has been increasing. Katie said the building has required extensive repairs, noting however that the septic system is finished. Katie spoke about additional repairs to the building such as carpet replacement, roof repair and repaving the parking lot. Some of these repairs will be addressed in the future.

Mr. Gorecki thanked Katie for this informative presentation.

COLA Adjustment for non-union and non-contract employees

Mr. Gorecki said in previous years the Personnel Board would gather information regarding the cost-of-living increase and survey communities in the area for reference and comparison for the next cost of living adjustment. After this process they would make a recommendation to the Selectmen on what they had determined to be the cost of living increase for the upcoming budget. Mr. Gorecki said this year the Personnel Board has not met however, some information was provided. Mr. Gorecki said the Board of Selectmen, based on the information presented tonight, will determine the COLA recommendation for budget purposes.

Mr. Gorecki said over the past four years the average cost of living increase has been 2%. He said in reviewing the documents presented tonight, the average increase from the ten communities listed is 2%. Mr. Gorecki spoke about inflation and the Consumer Price Index, which is 2.3%.

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Approved: 4/14/15

Finance Director Larry Barton spoke briefly to the Board about the significant increase in insurance rates the employees will be facing in July. He said some of the rates will increase by 9%. The Board discussed the Wage and Classification Study. Mr. Goddard said the Study/Report will be presented at the next meeting.

On a motion made by Mr. Stevenson and seconded by Mr. Brown, it was unanimously **VOTED**: to set the annual COLA increase for non-union Town employees at 2.3%.

Draft Town Meeting Warrant Review

Mr. Gorecki said this is the first time the Board is viewing the draft warrant (attached hereto). He noted that the Board will close the Town Meeting warrant for submission of articles on March 10, 2015.

Mr. Gorecki went through the Articles with the Board beginning with the Consent Agenda, consisting of Articles 1 to 8. He noted that these articles are the same as last year.

Article 9 - Budget transfers for FY15.

Article 10- Carlisle Teacher's Association agreement. Mr. Goddard said in order for this item to be moved, there has to be a tentative agreement.

Article 11- Operating Budget

Article 12- Appropriations for professional services.

Article 13- Capital equipment/Long Term Capital Requirements

Article 14- Telecommunications Tower. It was unclear whether this article will be required.

Article 15- Community Preservation Act

Article 16-Concord-Carlisle Regional School District Buses. Mr. Goddard said this article is for \$400,000 however Carlisle's portion is \$100,000. He said the article has to be approved for the full amount. The Board agreed that they needed clarification on this article from the Finance Committee as to whether this would be a debt exclusion.

Article 17- Greenough Dam Design. Mr. Gorecki said this article is not for design work, but for funds to work through the permitting process.

Article 18- Wage and Classification Study. Mr. Goddard said the Human Resources Inc. consultant will be present at the Board's February 24th meeting.

Article 19- Fire Department Tanker truck to replace Engine No. 5. This will be a debt exclusion article.

Article 20- Technology Committee request for \$20,000.00.

Article 21- Wetland Bylaw Amendment.

Housing Production Plan Committee

The Board reviewed the proposed Charge Summary and Composition for the Housing Production Plan Committee (attached hereto).

On a motion made by Mr. Brown and seconded by Mr. Stevenson, it was unanimously **VOTED** to approve the Housing Production Plan Committee Composition and Charge Summary as presented at tonight's meeting.

Mrs. Moroney volunteered to represent the Board of Selectmen on this Committee. She added that Karina Coombs from the Affordable Housing Trust has expressed interest in joining this committee.

On a motion made by Mr. Stevenson and seconded by Mr. Brown, it was unanimously **VOTED** to appoint Planning Board members Peter Gambino and David Freedman, Board of Selectmen member Vanessa Hunnibell Moroney, Affordable Housing Trust member Karina Coombs and Housing Coordinator Elizabeth Barnett to the Housing Production Plan Committee.

Dog Complaints and Issues

Mr. Gorecki said the Board has received a letter from a resident who described an incident where she

was terrorized by a dog while she was walking on a street in Town. He said under the current bylaws a nuisance dog is described as one 'who has threatened the health or safety of any person when said dog is on property other than that of the owner or keeper'.

Mr. Gorecki said this is an emotional issue for many people and a request has been made for the Selectmen to do something regarding this matter. He suggested forming a working group to look at the Town's current bylaw and to review the bylaws regarding dogs of neighboring Towns.

Mr. Gorecki said he has not prepared a charge for this working group yet.

Mr. Stevenson agreed with Mr. Gorecki. He said it is a very emotional issue. He said our present bylaw does have provisions for nuisance dogs. Mr. Stevenson said we do not have a leash law and he was concerned whether it makes sense to have one now.

Mr. Gorecki said the Board will discuss this issue again on February 24th.

Mary Zoll from School Street spoke to the Board about her terrifying experience with a dog on Baldwin Road. She reported this incident to the police however the dog was never found outside again.

Appointments

On a motion made by Mr. Stevenson and seconded by Mr. Brown it was unanimously **VOTED** to appoint the following to the Noise Control Working Group: Ginny Lamere as the citizen at large member, Peter Mastromarino as the Agricultural Commissions representative, David Freedman as the Planning Board's representative and Cathy Galligan as the Board of Health's representative.

Mr. Stevenson volunteered to represent the Board of Selectmen on this working group.

On a motion made by Mr. Scavongelli and seconded by Mr. Brown, it was unanimously **VOTED** to appoint Doug Stevenson to the Noise Control Working Group.

New Business

Mr. Stevenson said he has heard concerns from residents about excessive 'lighting' coming from their neighbor's property. He asked the Board whether this item could be included and discussed with the noise working group. The Board agreed that this item could be considered a nuisance.

Town Administrator Report

1 Mr. Goddard said Town Counsel has confirmed that the Board can issue one day licenses for the sale of *all alcoholic beverages* therefore the Gleason Library's event can go on as previously planned. He said Town Counsel has recommended that the Board amend the Alcohol policy to be clearer in this regard.

2 Mr. Goddard said he spoke with Steve Carlin, manager of Great Brook Farm State Park relative to the cross-country skiing/parking issue. He said Mr. Carlin feels that he is charged with maintaining the park and its resources. Mr. Carlin noted that when the weather is mild and the ground is not frozen he cannot allow parking on the grassy area adjacent to the Lowell Road parking lot because if the ground is wet and muddy vehicles have gotten stuck in the mud. Mr. Carlin was sympathetic to Mr. Johnstone's business however the distressed parking situation only occurs one or two days per winter and he feels that the protection of the park comes first.

Mr. Gorecki said Conservation Commission administrator has informed him that this issue has been resolved.

3 Mr. Goddard said the Annual Town Report is being prepared and he asked if the Board was considering any dedications for same.

4 Mr. Goddard referred to an invitation the Board and Town Officials have received from the Minuteman Regional High School to a Breakfast on Friday, February 6th at 7:00 a.m.

Mrs. Moroney brought the Board's attention to a letter received from Carlisle Senior Tax worker Rueben Klickstein dated Jan. 28, 2015. Mr. Klickstein informed the Board about a safety concern in

the center of Town. Mr. Gorecki said this matter will be referred to the Traffic Safety Advisory Committee. Mrs. Moroney thanked Mr. Klickstein for his service.

Mr. Brown asked Mr. Goddard to clarify the letter dated January 7, 2015 from Wheelabrator of North Andover (attached hereto). Mr. Goddard explained that fifteen percent of cardboard was put in with the general trash and brought to the North Andover facility on December 31, 2014. He said cardboard is a recycling item and should not be included with the general trash. This incident was discovered and a warning was sent to the Town. Mr. Goddard noted that if this occurs again in the future, the entire load of trash will be rejected and the Town could receive a fine.

DPW Superintendent Gary Davis and his workers have been made aware of this matter.

Liaison Reports

Mr. Gorecki reported that at the Financial Management Team meeting this morning the Town Accountant presented a report on the most recent Local Receipts. He said the report reflected that the receipts are in line with those amounts from last year.

The meeting adjourned at 10:00 p.m.

Respectfully submitted by Margaret Arena